



Parent Contract Number: N/A
SAP/SRM Contract Number: 4600016289
Change Number: 01
Change Effective Date : 02/04/2019

Using Agency: All Using Agencies

Contract Title: Digital MFD's – Ricoh

Contract Period: Beginning June 01, 2013 and Ending August 31, 2020

Commodity Specialist: Amy Layman Telephone: 717-346-3826 Email: alayman@pa.gov

CHANGE SUMMARY:

Please see the updated Cost Matrix to reflect the changes listed. Please be advised that Ricoh model MPC4504ex has been replaced with IMC4500 & the MP3004ex has been replaced with the IMC3000.

SAP Line item number –1880 – Color, Segment 2, Ricoh IMC4500

SAP Line Item number –1890 – Color, Segment 3, Ricoh IMC3000

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE REMAIN AS ORIGINALLY WRITTEN.



Parent Contract Number: N/A
SAP/SRM Contract Number: 4600016289
Change Number: 02
Change Effective Date : 06/20/2019

Using Agency: All Using Agencies

Contract Title: Digital MFD's – Ricoh

Contract Period: Beginning June 01, 2013 and Ending August 31, 2020

Commodity Specialist: Amy Layman Telephone: 717-346-3826 Email: alayman@pa.gov

CHANGE SUMMARY:

Please see the updated Cost Matrix to reflect the product change listed. Please be advised that Ricoh model MP301spf has been replaced with model IM350F

SAP Line item number –1900 – Legal Size B&W Segment 1, Ricoh IM350F

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE REMAIN AS ORIGINALLY WRITTEN.



Parent Contract Number: N/A
SAP/SRM Contract Number: 4600016289
Change Number: 03
Change Effective Date : 02.27.20

Using Agency: All Using Agencies

Contract Title: Digital MFD's – Ricoh

Contract Period: Beginning June 01, 2013 and Ending August 31, 2020

Commodity Specialist: Amy Layman Telephone: 717-346-3826 Email: alayman@pa.gov

CHANGE SUMMARY:

Please see the updated Cost Matrix to reflect the product change listed. Please see that changes listed below.

Lot 1, Segment 5: The Ricoh MP6055 is replaced with the Ricoh IM 600SRF

Lot 3, Segment 1: The Ricoh MPC401SR is replaced with the Ricoh IMC 400SRF

SAP Line item number –1910 – Legal Size B&W Segment 5, Ricoh IM600SRF

SAP Line item number –1920 – Color Segment 1, Ricoh IMC400SRF

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE REMAIN AS ORIGINALLY WRITTEN.



Parent Contract Number: 6100044411
SAP/SRM Contract Number: 4600016289
Change Number: 04
Change Effective Date : 09/17/20

Using Agency: All Using Agencies

Contract Title: Digital MFD's – Ricoh USA, Inc.

Contract Period: Beginning September 01, 2018 and Ending August 31, 2021

Commodity Specialist: Amy Layman Telephone: 717-346-3826 Email: alayman@pa.gov

CHANGE SUMMARY:

The above referenced contract expires on August 31, 2020. The Commonwealth is exercising it's right to extend the agreement upon the same terms and conditions for an additional one (1) year period as defined in part V.3 CONTRACT -002.2 of the IT Contract Terms and Conditions.

The contract terms and conditions have been amended in regard to background checks through the attached Amendment 1 to the Digital Multifunctional Device Contracts.

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE REMAIN AS ORIGINALLY WRITTEN.

AMENDMENT NUMBER 1

TO

CONTRACT NO. 4600016289

This Amendment No. 1 to Contract No. 4600016289 (the Contract) is by and between RICOH ("Contractor") and the Commonwealth of Pennsylvania, acting through the Department of General Services ("DGS").

WHEREAS, the Contractor and DGS entered into the Contract, identified as SRM No. 4600016289, for the provision of Digital Multifunctional Devices beginning with contract execution and ending August 31, 2020;

WHEREAS, DGS desires to add Background Check Language to the Contract requiring Contractor to conduct background checks for each of its employees and the employees of its subcontractors.

WHEREAS, Contractor agrees to comply with these Background Check requirements.

NOW THEREFORE, for valuable mutual consideration and intending to be legally bound hereby, the parties agree as follows:

1. The following Background Check Language is hereby added to the contract:

Background Checks

- a. The Contractor must, at its expense, arrange for a background check for each of its employees, as well as the employees of any of its subcontractors, who will have access to Commonwealth facilities, either through on-site access or through remote access. Background checks are to be conducted via the Request for Criminal Record Check form and procedure found at <http://www.psp.state.pa.us/psp/lib/psp/sp4-164.pdf>. The background check must be conducted prior to initial access and on an annual basis thereafter.
- b. Before the Commonwealth will permit access to the Contractor, the Contractor must provide written confirmation that the background checks have been conducted. If, at any time, it is discovered that a Contractor employee has a criminal record that includes a felony or misdemeanor involving terroristic behavior, violence, use of a lethal weapon, or breach of trust/fiduciary responsibility or which raises concerns about building, system or personal security or is otherwise job-related, the Contractor shall not assign that employee to any Commonwealth facilities, shall remove any access privileges already given to the employee and shall not permit that employee remote access unless the Commonwealth consents to the access, in writing, prior to the access. The Commonwealth may withhold its consent in its sole discretion. Failure of the Contractor to comply with the terms of this Section on more than one occasion or Contractor's

failure to appropriately address any single failure to the satisfaction of the Commonwealth may result in the Contractor being deemed in default of its Contract.

c. The Commonwealth specifically reserves the right of the Commonwealth to conduct background checks over and above that described herein.

d. Access to certain Capitol Complex buildings and other state office buildings is controlled by means of card readers and secured visitors' entrances. Commonwealth contracted personnel who have regular and routine business in Commonwealth worksites may be issued a photo identification or access badge subject to the requirements of the contracting agency and DGS set forth in Enclosure 3 of Commonwealth Management Directive 625.10 (Amended) Card Reader and Emergency Response Access to Certain Capitol Complex Buildings and Other State Office Buildings. The requirements, policy and procedures include a processing fee payable by the Contractor for contracted personnel photo identification or access badges.

2. This Amendment shall become effective when it is fully executed by the parties and all approvals required by Commonwealth contracting procedures have been obtained, as indicated by the date of the last Commonwealth signature. This Amendment is not binding in any way on the Commonwealth or the Department until it has been fully executed, as prescribed in the preceding sentence.
3. Except as amended by this Amendment Number 1, all other terms and conditions of the Contract shall remain as originally written.

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RICOH Background Check Amendment

Final Audit Report

2020-07-24

Created:	2020-07-24
By:	steve bissey (steve.bissey@ricoh-usa.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA24DLOkn8LdRB4oOI4ztOfhKxdJVbvfiMS

"RICOH Background Check Amendment" History

-  Document created by steve bissey (steve.bissey@ricoh-usa.com)
2020-07-24 - 1:56:56 PM GMT- IP address: 205.145.16.4
-  Document emailed to Lori Toth (lori.toth@ricoh-usa.com) for signature
2020-07-24 - 1:57:24 PM GMT
-  Email viewed by Lori Toth (lori.toth@ricoh-usa.com)
2020-07-24 - 2:17:48 PM GMT- IP address: 73.101.80.115
-  Document e-signed by Lori Toth (lori.toth@ricoh-usa.com)
Signature Date: 2020-07-24 - 2:18:32 PM GMT - Time Source: server- IP address: 73.101.80.115
-  Signed document emailed to steve bissey (steve.bissey@ricoh-usa.com) and Lori Toth (lori.toth@ricoh-usa.com)
2020-07-24 - 2:18:32 PM GMT

IN WITNESS WHEREOF, the parties hereto have signed this Amendment No. 1 to the Contract the day and year first above written. Execution by the Commonwealth will be as described in the Contract Terms and Conditions.

WITNESS:

CONTRACTOR:

Lori Toth

Lori Toth (Jul 24, 2020 10:18 EDT)

Signature

Steven W. Bissey
Signature

Steven W. Bissey, Director, State & Local Gov't 7/24/20

Printed Name/Title/Date

Printed Name/Date

23-033440

Federal Identification Number

**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF GENERAL SERVICES**

By: [Signature] 8/20/20
Deputy Secretary for Procurement Date

APPROVED AS TO FORM AND LEGALITY:

Bobby Dyer Rasm 9/10/20
Office of Chief Counsel Date

8-FA-19.2
Office of General Counsel Date

8-FA-19.2
Office of Attorney General Date

APPROVED:

Comptroller Date



July 20, 2020

Lori Toth
Ricoh
70 Valley Stream Pkwy
Malvern, PA 19355

SUBJECT: Renewal of Contract#: 4600016289
 Contract Title: Digital Multifunctional Device
 Term of Renewal: September 1, 2020 -August 31, 2021

The Commonwealth is exercising its option to renew the Digital Multifunctional Device Equipment contract between the Commonwealth of Pennsylvania and Ricoh. The contract states in Part V, Terms and Conditions, Section V.3, Renewal of Contract Term:

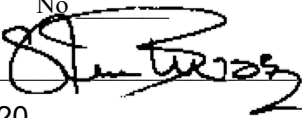
"The Contract may be mutually renewed for a **maximum of 3 additional 1 year term(s)**, so long as the Commonwealth provides written notice to Contractor of its intention to extend the Contract by letter dated not less than 090 days prior to the expiration of the term of the agreement, or any extension thereof, and the Contractor consents to the renewal not less than 060 days prior to the expiration of the term of the agreement or any extension thereof. The renewal may be exercised as individual or multiple year terms(s). Any renewal will be under the same terms, covenants and conditions. No further document is required to be executed to renew the term of the contract terms, covenants and conditions. No further document is required to be executed to renew the term of the contract." The Commonwealth is renewing the contract for one (1) year. The new termination date will be August 31,2021.

The Commonwealth requests your acknowledgement of the contract renewal. Please complete the bottom section of this letter and send it, via email, to the Commodity Specialist listed below on or before the close of business on August 6, 2020.

Thank you for your prompt response. If you have any questions, please do not hesitate to contact me.

Sincerely,
Amy Layman
Commodity Specialist alayman@pa.gov

I agree to the renewal of the above referenced Contract for the above stated Term of Renewal. All terms and conditions remain the same as in the current contract.

Yes No
Signature  Title Director, State & Local Government
Date 7/20/20

(Person signing this renewal agreement must have the power to bind their company by their signature.)



Parent Contract Number: 6100044411
SAP/SRM Contract Number: 4600016289
Change Number: 05
Change Effective Date : 02/08/2021

Using Agency: All Using Agencies

Contract Title: Digital MFD's – Ricoh USA, Inc.

Contract Period: Beginning September 01, 2018 and Ending August 31, 2021

Commodity Specialist: Amy Layman Telephone: 717-346-3826 Email: alayman@pa.gov

CHANGE SUMMARY:

Please see the updated Cost Matrix to reflect the product change listed. Please see that change listed below.

Lot 1, Segment 6: The Ricoh MP 7503 has been discontinued. Ricoh is replacing the Ricoh MP 7503 with the new Ricoh IM 8000.

SAP Line item number –1930 – Legal Size Segment 6, Ricoh IM 8000

Lot 2, Segment 6 Ricoh MP 6503 was discontinued and replaced with the Ricoh IM 7000.

SAP Line item number –1940 – Ledger Size Segment 6, Ricoh IM 7000

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE REMAIN AS ORIGINALLY WRITTEN.



Parent Contract Number: 6100044411
SAP/SRM Contract Number: 4600016289
Change Number: 06
Change Effective Date : 06/21/2021

Using Agency: All Using Agencies

Contract Title: Digital MFD's – Ricoh USA, Inc.

Contract Period: Beginning September 01, 2018 and Ending August 31, 2022

Commodity Specialist: Amy Layman Telephone: 717-346-3826 Email: alayman@pa.gov

CHANGE SUMMARY:

The above referenced contract expires on August 31, 2021. The Commonwealth is exercising it's right to extend the agreement upon the same terms and conditions for an additional one (1) year period as defined in part V.3 CONTRACT -002.2 of the IT Contract Terms and Conditions.

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE REMAIN AS ORIGINALLY WRITTEN.



June 21, 2021

Lori Toth
Ricoh
70 Valley Stream Pkwy
Malvern, PA 19355

SUBJECT: Renewal of Contract#: 4600016289
 Contract Title: Digital Multifunctional Device
 Term of Renewal: September 1, 2021 -August 31, 2022

The Commonwealth is exercising its option to renew the Digital Multifunctional Device Equipment contract between the Commonwealth of Pennsylvania and Ricoh. The contract states in Part V, Terms and Conditions, Section V.3, Renewal of Contract Term:

"The Contract may be mutually renewed for a **maximum of 3 additional 1 year term(s)**, so long as the Commonwealth provides written notice to Contractor of its intention to extend the Contract by letter dated not less than 090 days prior to the expiration of the term of the agreement, or any extension thereof, and the Contractor consents to the renewal not less than 060 days prior to the expiration of the term of the agreement or any extension thereof. The renewal may be exercised as individual or multiple year terms(s). Any renewal will be under the same terms, covenants and conditions. No further document is required to be executed to renew the term of the contract terms, covenants and conditions. No further document is required to be executed to renew the term of the contract." The Commonwealth is renewing the contract for one (1) year. The new termination date will be August 31, 2022.

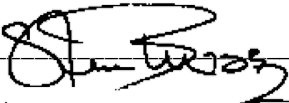
The Commonwealth requests your acknowledgement of the contract renewal. Please complete the bottom section of this letter and send it, via email, to the Commodity Specialist listed below on or before the close of business on June 30, 2021.

Thank you for your prompt response. If you have any questions, please do not hesitate to contact me.

Sincerely,
Amy Layman
Commodity Specialist alayman@pa.gov

I agree to the renewal of the above referenced Contract for the above stated Term of Renewal. All terms and conditions remain the same as in the current contract.

Yes No

Signature  Title Director, Corp. & Public Sector Contract Sales
Date 6/22/21

(Person signing this renewal agreement must have the power to bind their company by their signature.)



Parent Contract Number: 6100044411
SAP/SRM Contract Number: 4600016289
Change Number: 07
Change Effective Date : 08/11/2021

Using Agency: All Using Agencies

Contract Title: Digital MFD's – Ricoh USA, Inc.

Contract Period: Beginning September 01, 2018 and Ending August 31, 2021

Commodity Specialist: Amy Layman Telephone: 717-346-3826 Email: alayman@pa.gov

CHANGE SUMMARY:

Please see the updated Cost Matrix to reflect the product change listed. Please see that change listed below.

Legal Size B&W

Segment 3: New model - Ricoh IM4000 replaces Old model - Ricoh MP4055 – SAP# 1950

Segment 4: New model - Ricoh IM5000 replaces Old model - Ricoh MP5055 – SAP# 1960

Ledger Size B&W

Segment 2: New model - Ricoh IM2500A replaces Old model - Ricoh MP2555 – SAP# 1970

Segment 3: New model - Ricoh IM3500A replaces Old model - Ricoh MP3555 – SAP# 1980

Segment 4: New model - Ricoh IM5000 replaces Old model - Ricoh MP5055 – SAP# 1990

Segment 5: New model - Ricoh IM6000 replaces Old model - Ricoh MP6055 – SAP# 2000

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE REMAIN AS ORIGINALLY WRITTEN.



Parent Contract Number: 6100044411
SAP/SRM Contract Number: 4600016289
Change Number: 08
Change Effective Date : 06/28/2022

Using Agency: All Using Agencies

Contract Title: Digital MFD's – Ricoh USA, Inc.

Contract Period: Beginning September 01, 2018 and Ending August 31, 2023

Commodity Specialist: Amy Layman Telephone: 717-346-3826 Email: alayman@pa.gov

CHANGE SUMMARY:

The above referenced contract expires on August 31, 2022. The Commonwealth is exercising it's right to extend the agreement upon the same terms and conditions for an additional one (1) year period as defined in part V.3 CONTRACT -002.2 of the IT Contract Terms and Conditions.

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE REMAIN AS ORIGINALLY WRITTEN.



June 27, 2022

Lori Toth
Ricoh
70 Valley Stream Pkwy
Malvern, PA 19355

SUBJECT: Renewal of Contract#: 4600016289
 Contract Title: Digital Multifunctional Device
 Term of Renewal: September 1, 2022 -August 31, 2023

The Commonwealth is exercising its option to renew the Digital Multifunctional Device Equipment contract between the Commonwealth of Pennsylvania and Ricoh. The contract states in Part V, Terms and Conditions, Section V.3, Renewal of Contract Term:

"The Contract may be mutually renewed for a **maximum of 3 additional 1 year term(s)**, so long as the Commonwealth provides written notice to Contractor of its intention to extend the Contract by letter dated not less than 090 days prior to the expiration of the term of the agreement, or any extension thereof, and the Contractor consents to the renewal not less than 060 days prior to the expiration of the term of the agreement or any extension thereof. The renewal may be exercised as individual or multiple year terms(s). Any renewal will be under the same terms, covenants and conditions. No further document is required to be executed to renew the term of the contract terms, covenants and conditions. No further document is required to be executed to renew the term of the contract." The Commonwealth is renewing the contract for one (1) year. The new termination date will be August 31,2023.

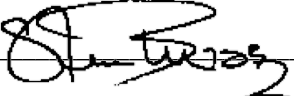
The Commonwealth requests your acknowledgement of the contract renewal. Please complete the bottom section of this letter and send it, via email, to the Commodity Specialist listed below.

Thank you for your prompt response. If you have any questions, please do not hesitate to contact me.

Sincerely,
Amy Layman
Commodity Specialist alayman@pa.gov

I agree to the renewal of the above referenced Contract for the above stated Term of Renewal. All terms and conditions remain the same as in the current contract.

Yes No

Signature  Title Steve Bissey, Director, Corp. & Public Sector Contract Strategy

Date 07/12/22

(Person signing this renewal agreement must have the power to bind their company by their signature.)



Parent Contract Number: 6100044411
SAP/SRM Contract Number: 4600016289
Change Number: 09
Change Effective Date : 03.27.2023

Using Agency: All Using Agencies

Contract Title: Digital MFD's – Ricoh USA, Inc.

Contract Period: Beginning September 01, 2018 and Ending February 28, 2024

Commodity Specialist: Amy Layman Telephone: 717-346-3826 Email: alayman@pa.gov

CHANGE SUMMARY:

The above referenced contract expires on August 31, 2022. The Commonwealth is exercising it's right to extend the agreement upon the same terms and conditions for an additional six (6) month period ending February 28, 2024.

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE REMAIN AS ORIGINALLY WRITTEN.



March 21, 2023

Lori Toth
Ricoh
70 Valley Stream Pkwy
Malvern, PA 19355

SUBJECT: Renewal of Contract: Multifunctional Devices
Contract Number: 460006289
Term of Renewal: 09/01/23 – 02/28/24

Dear Contractor:

Per an approved Emergency Purchase request, the Commonwealth is considering renewing this contract for an additional 6 month term.

We are, therefore, requesting your concurrence to renew the above referenced Contract. If you agree to the renewal, please complete the bottom section of this letter and return it via e-mail to the e-mail address listed below.

If the Commonwealth renews the contract, the Bureau will issue a revised contract document to reflect the renewed contract period.

Thank you for your immediate response. If you have any questions, please feel free to contact me.

Amy Layman
(717) 717-346-3826
alaymam@pa.gov

I agree to the renewal of the above referenced Contract for the above stated Term of Renewal. All terms and conditions remain the same as in the current contract.

Yes No

Signature _____
Contract Strategy

A handwritten signature in black ink, appearing to read "Steven R. ...", written over a horizontal line.

Title Director Corporate & Public Sector

Date 3/22/23

(Person signing this renewal agreement must have the power to bind their company by their signature.)



Parent Contract Number: 6100044411
SAP/SRM Contract Number: 4600016289
Change Number: 10
Change Effective Date : 05.22.2023

Using Agency: All Using Agencies

Contract Title: Digital MFD's – Ricoh USA, Inc.

Contract Period: Beginning September 01, 2018 and Ending February 28, 2024

Commodity Specialist: Shawn Danner **Telephone:** 717-787-8085 **Email:** shdanner@pa.gov

CHANGE SUMMARY:

The below referenced models have been discontinued and replaced with updated models. No pricing has changed.

Color Segment 2 – IMC 4500 (line 1880) has been replaced with IMC 4510 (line 2010)

Color Segment 3 - IMC 3000 (line 1890) has been replaced with IMC 3010 (line 2020)

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE REMAIN AS ORIGINALLY WRITTEN.

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE REMAIN AS ORIGINALLY WRITTEN.



Parent Contract Number: 6100044411
SAP/SRM Contract Number: 4600016289
Change Number: 11
Change Effective Date : 12.04.2023

Using Agency: All Using Agencies

Contract Title: Digital MFD's – Ricoh USA, Inc.

Contract Period: Beginning September 01, 2018 and Ending February 28, 2024

Commodity Specialist: Shawn Danner **Telephone:** 717-787-8085 **Email:** shdanner@pa.gov

CHANGE SUMMARY:

The below referenced model have been discontinued and replaced with updated models. No pricing has changed.

Legal Size, Segment 1 – IM 350F (Line 1900) has been replaced by Legal Size B&W, Segment 1 – IM 370F (Line 2030).

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE REMAIN AS ORIGINALLY WRITTEN.



Parent Contract Number: 6100044411
SAP/SRM Contract Number: 4600016289
Change Number: 12
Change Effective Date : 01.25.2024

Using Agency: All Using Agencies

Contract Title: Digital MFD's – Ricoh USA, Inc.

Contract Period: Beginning September 01, 2018 and Ending August 31, 2024

Commodity Specialist: Shawn Danner **Telephone:** 717-787-8085 **Email:** shdanner@pa.gov

CHANGE SUMMARY:

The following changes have been made to this contract:

Contract has been extended via EP Extension 35210_1 until 8/31/2024.

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE REMAIN AS ORIGINALLY WRITTEN.



DATE: 7/25/2023

Ricoh USA Inc.
70 Valley Stream Parkway
Malvern, PA 19355

SUBJECT: Renewal of Contract: Digital Multifunctional Devices
Contract Number: **4600016289**
Term of Renewal: **2/29/2024 – 8/31/2024**

Dear Contractor:

Per an approved Emergency Purchase extension request, the Commonwealth is considering renewing/extending this contract for an additional 6 months.

We are, therefore, requesting your concurrence to the above referenced Contract via an extension of the current Emergency Procurement (35210). If you agree to the EP extension, please complete the bottom section of this letter and return it via e-mail to the e-mail address listed below no later than **1/18/2024**.

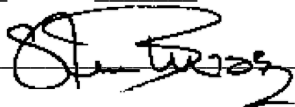
If the Commonwealth renews the contract, the Bureau will issue a revised contract document to reflect the renewed contract period.

Thank you for your immediate response. If you have any questions, please feel free to contact me.

Shawn Danner
717-787-8085
shdanner@pa.gov

I agree to the renewal of the above referenced Contract for the above stated Term of Renewal. All terms and conditions remain the same as in the current contract.

Yes No

Signature  Title Sr. Director, Corp. & Public Sector Contract Strategy

Date 1/12/24

(Person signing this renewal agreement must have the power to bind their company by their signature.)